



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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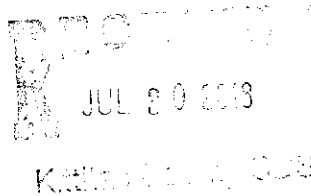
Office (509) 962-7506

Fax (509) 962-7682

"Building Partnerships – Building Communities"

July 17, 2018

Daniel Kent
21920 95th Place S
Kent, WA 98031



Dear Mr. Kent,

Enclosed is the short plat amendment application and check, totaling \$3,820, you sent to our office. The application could not be processed for the following reason:

1. Signatures of all landowners were not provided.

Although your application includes a "signature page" from your purchase and sale agreement for your parcel (Lot #1) with initials of other property owners, the county requires complete signatures pursuant to KCC 16.32.100 Alterations (highlighted below).

16.32.100 Alterations.

Once a short plat has been recorded with the county auditor it can be altered in a manner not involving a re-subdivision into no more than four lots from the original short plat. When a proposed alteration or vacation involves a public dedication, the alteration or vacation shall be processed in accordance with RCW Chapter 58.17. If the proposed alteration or vacation does not involve a public dedication, the short plat alteration shall be processed in accordance with the following provisions:

1. The short plat alteration shall be processed administratively. A new survey shall not be required except for new lines created by the amended short plat.
2. Revisions that result in any substantial changes shall be treated as a new application for purposes of vesting.
3. The short plat alteration shall show all of the land shown on the original short plat and shall bear the acknowledged signatures of all parties having ownership interest in the affected lots, tracts, parcels, sites or divisions within the original short plat as shown by a current title certificate.
4. The short plat alteration shall not increase the number of lots, tracts, parcels, sites or divisions into more than four from the original short plat for a period of five years from the date of recording of the original short plat, unless a final plat has been approved and filed for record pursuant to the regular plat provisions of this title.
5. Minor errors not involving a change in lines may be corrected by the surveyor upon approval of the administrator by recording an affidavit with the county auditor specifically referencing the short plat by number and the correction

We must have the full signature of the owner(s) of Lot #2 either on the application itself or on a letter stating they are in agreement with this proposed alteration. These signatures must be provided in order for us to accept your application.

Please obtain the signatures of all the landowners and return the application, fee, and documents to our office for processing.

If you have any questions, please call our office at (509) 962-7506.

Best Regards,

Lindsey Ozbolt
Kittitas County Planning Official

